

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Sedgmoor Place – Local Lettings scheme
Decision-maker	Cabinet Member for Council Homes and Homelessness
Earliest date when decision can be taken	13 December 2022
Key decision – Yes/No?	No
Date published on forward plan	N/A
Date sent to cabinet member	7 December 2022
Recommendation	<ol style="list-style-type: none"> 1. The Lead Member for Council Homes and Homelessness is asked to approve the local lettings scheme for 13 new homes at Sedgmoor Place where 50% of the properties (7) will be allocated to existing tenants within the local area. 2. Approve the criteria that will be applied when allocating properties to prospective tenants of the local lettings scheme: <ol style="list-style-type: none"> i. The local area is defined as the estate where the development is located and the nearby estate namely Southampton Way Estate, and includes nearby blocks and street properties in the immediate vicinity of the development. ii. Tenants will be required to have less than four weeks rent arrears or £50 if claiming housing benefit at point of application and point of offer. iii. Households can only move upon

	<p>successful completion of pre-tenancy inspection and interview as per section 5.26 of the councils published allocation scheme.</p> <p>iv. Only households assessed in a housing need (bands 1-3) will be allocated a property through the local lettings scheme. Households will be prioritised in existing priority bands and priority stars in accordance with our published allocations scheme.</p> <p>v. Requests for additional bedrooms above the assessed need will not be considered unless there is are medical grounds confirmed through a Housing Solutions medical assessment. In order to avoid overcrowding, households will not be permitted to move into the new homes if the property is below their assessed bed need.</p>

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

Lead officer (Name and job title)	Karen Shaw – Head of Housing Solutions
Report author (Name and job title)	Alex Herd – Housing Choice and Supply Manager
Contact Number	07711 779 485

PART B

(Cabinet member to complete this section)

DECISION(S)

I agree with the recommendations

REASONS FOR DECISION

As set out in the report

**ALTERNATIVE OPTIONS
CONSIDERED**

As set out in the report

REPRESENTATIONS RECEIVED

N/A

ADDITIONAL ADVICE RECEIVED

N/A

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

~~I approved an alternative course of action set out in Part B.*~~

~~or~~

~~I have referred this matter to the Full Cabinet for decision.*~~

~~(* - Please delete as appropriate)~~



Signed

Dated 14/12/2022

Cabinet Member

Please return completed hard copy of the form to, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7228

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.